



Request for Proposals

Lex4 Painting

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I. INVITATION FOR PROPOSALS

Lexington School District Four is accepting proposals for painting to be completed at The Lexington Four Early Childhood Center, located at 135 Lewis Rast Road, Swansea, SC, Sandhills Elementary School, located at 130 Lewis Rast Road, Swansea, SC, Sandhills Primary School, located at 140 Lewis Rast Road, Swansea, SC, Frances Mack Intermediate School, located at 161 Gaston Street, Gaston, SC, Sandhills Middle School, located at 582 Meadowfield Rd, Gaston, SC, Swansea Freshman Academy, located at 1195 I. W. Hutto Road, Swansea, SC and Swansea High School, located at 501 East Fifth Street, Swansea, SC. The details of the work is located within the Scope of Services. The contractor selected shall be qualified to perform the work within the schedule given.

The proposal may be emailed, mailed, or hand delivered and must be received on or before July 3, 2023, no later than 1:00 P.M. EST addressed to:

Bryan Evans

Chief Operations Officer

607 East Fifth Street

Swansea, SC 29160

Proposals that are submitted via email send to:
bevans@lexington4.net

Emailed proposals will receive a confirmation within 24 hours of receipt. If confirmation is not received, please call 803-490-7000 to give notification.

Proposals shall be accepted until 1:00 P.M. on July 3, 2023. Proposals will be opened at 1:01 P.M. to document submittals and pricing associated proposals. No proposal shall be accepted or allowed to be altered after the time and date specified. Proposals received after the deadline will be returned unopened. The district reserves the right to reject any and all proposals, wholly or in part, and to accept proposals deemed to be in the best interest of Lexington School District Four.

A site visit is required to submit a proposal. Site visits may be set up by contacting Bryan Evans, Chief Operations Officer, with the contact information given above.

II. SCOPE OF SERVICES AND SPECIFICATIONS

The selected contractor shall be qualified to perform painting services. Cost will be broken down and submitted for different areas listed as shown at each location.

Locations:

Early Childhood Center

Area 1: Kitchen (Including Doors)

Area 2: Student Restrooms

Sandhills Elementary

Area 1: Kitchen (Including Doors)

Area 2: One classroom (this price will determine how many classrooms are painted)

Area 3: Student Restrooms

Sandhills Primary

Area 1: Kitchen (Including Doors)

Area 2: Student Restrooms

Frances Mack Intermediate

Area 1: Kitchen (Including Doors)

Area 2: Paint Exterior Windows (give price per window)

Area 3: Paint Exterior Doors (give price per single door)

Sandhills Middle School

Area 1: Kitchen (Including Doors)

Area 2: Outside Railing (Bus Parking Lot)

Swansea Freshman Academy

Area 1: Kitchen (Including Doors)

Area 2: Paint Exterior Doors

Area 3: Paint Light Poles

Swansea High School

Area 1: Student Restrooms

Area 2: Staff Restrooms

Paint Specifications: (Colors to be issued to contractor at later date)

All paints are subject to Lexington Four Branding Requirements

1. Interior Walls – Sherwin Williams
2. Semi-Gloss Exterior Doors and Trim- Sherwin Williams- Premium Imflo Enamel
(Industrial Rust Inhibitor)

Schedule:

All work to be completed by ***July 31, 2023.***

III. INFORMATION/INSTRUCTIONS

Purchasing Entity: Lexington District Four

Address: 607 E. Fifth Street
Swansea, SC 29160

Telephone: 803-490-7000

Contact Person Bryan Evans

PERMITS AND LICENSES

The contractor shall be responsible to obtain any necessary permits for work directed under this contract. The vendor must submit a copy of the company business license.

WARRANTY OF MATERIALS AND WORKMANSHIP

All materials and equipment provided under this proposal shall be listed and labeled for the purpose intended. All work provided under this contract shall have, as a minimum, a one (1) year warranty from the date of final acceptance thereof against any latent defects, materials, and workmanship .

REJECTION OF PROPOSALS

Lexington School District Four reserves the right to reject any and all proposals. Contractor will be selected based on what is in the best interest of the district and in accordance with the district's procurement policy.

BASIS FOR AWARD OF CONTRACT

Award of this contract shall be made to the contractor that demonstrates the best value for the district. The "best value" will include variables, such as, price, workmanship, schedule and references. Notification of award will be given to the selected eligible vender within 10 days, Saturdays, Sundays and legal holidays excluded, after the opening of the proposals. The district reserves the right to reject any and all proposals if deemed in the districts best interest. Contractors may submit a proposal for one or more locations. Any proposal must include at least the full scope of work for a given location.

PROPOSAL SUBMITTAL

Proposals must include the following information, including any additional requirements stated in the proposal documents. Proposal, References, and Warranty must be submitted on company letterhead.

- A. Proposal (Including Cost Per Area)
- B. Applicable Business/Contractors License
- C. Copy of company W-9
- D. Copy of Liability Insurance
- E. Company Representative Contact Information
- F. References (Minimum of Two References- Work Performed in South Carolina)
- G. Written statement of warranty for 1 year

All requests for interpretation of the bid documents shall be submitted in writing to the Chief Operations Officer no less than five (5) business days before the scheduled bid opening.

If it becomes necessary to revise any part of this request for proposals or if additional data is necessary to enable an exact interpretation of provisions, such addenda will be provided to all bidders who have requested this invitation for proposals. No addenda will be issued within the immediate three- (3) business days prior to the bidding deadline. **If an addendum is issued, all bidders shall acknowledge receipt of each addendum on the bid form.**

Proposals may be withdrawn without penalty prior to the date and time of the opening. All proposals shall be valid for a period of no less than ten (10) days after the date of opening.

Any bid, which fails to meet the submission requirements may be found non-responsive without further evaluation unless the district determines that the non-compliance is insubstantial and can be corrected. This will be determined according to the district's procurement policy procedures.

RIGHT TO PROTEST

All vendors submitting proposals have the right to protest the outcome of the bid award. Vendors have 10 business days from the date and time of bid opening to submit a written protest to the district. Protest documents must include reason(s) for protesting the outcome of the award. Protest documents must be submitted to the same contact/address as the original proposal. Protest documents will be forwarded to the Superintendent for review.